

Tenancy Application Form

Please be advised, this application will only be processed once ALL details have been completed and all copies of all supporting documents attached. Each applicant must submit an individual form.

A. AGENCY DETAILS

London Estate Agents

Address: 1/2237 Gold Coast Highway
Mermaid Beach QLD 4218

Phone: (07) 5660 9187

Web: www.londonestateagents.com.au

Email: admin@londona.com.au

Property Manager

B. PROPERTY DETAILS

1. Address of Property:

2. Lease Commencement Date:

Day Month Year

3. Lease Term:

Years Months

4. How many tenants will occupy the property?:

Adults Children Ages of Children

C. PERSONAL DETAILS

5. Please give us your details

Mr Ms Miss Mrs Dr Other

Surname

Given Name/s

Date of Birth

Driver's licence number

Driver's licence expiry date

Driver's licence state

Passport no.

Passport country

Pension no. (if applicable)

Pension type (if applicable)

6. Please provide your contact details

Home phone no.

Mobile phone no.

Work phone no.

Fax no.

Email address

7. What is your current address?

8. Are you a smoker? Yes No

9. How did you find out about this property?

Office The Internet Sign Board at property
 Referral Office Window Other (specify)

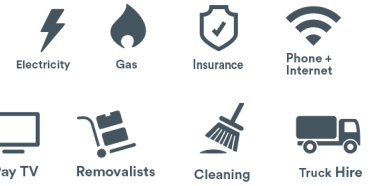
LONDON

D. UTILITY CONNECTIONS

Direct Connect is a FREE service that can connect you to the following: utilities and services in your new home



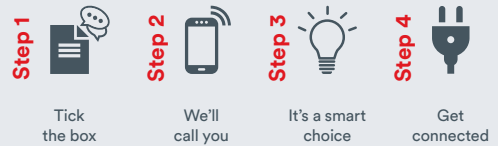
MAKES MOVING EASY



YES

- » I/we consent to London Estate Agents providing my personal information details to Direct Connect which will include my name, address, email and phone number to be contacted in relation to my/our utilities and service connections
- » This includes obtaining metering information for the premises I am moving to

GET CONNECTED IN 4 EASY STEPS



Signature

Date

Signature of applicant 2 (if applicable)

Date

Phone Number

570 Church St, Cremorne, Victoria 3121. P: 1300 664 715 F:1300 664 185. www.directconnect.com.au

E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- (a) The owner or the Agent of my current or previous residence;
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history;

I am aware that I may access my personal information by contacting -

- NTD: 1300 563 826
- TICA: 1902 220 346
- TRA: (02) 9363 9244

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow tradespeople or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with NTD (National Tenancies Database)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

Signature

Date

F. APPLICANT HISTORY

10. How long have you lived at your current address?

Years	Months
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11. Why are you leaving this address?

12. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord or agent Email Address

Landlord/agent's phone/fax no.

Weekly Rent Paid

\$

13. What was your previous residential address?

14. How long did you live at this address?

Years	Months
-------	--------

15. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone/fax no.

Weekly Rent Paid

\$

Was bond refunded in full?

If not why not?

G. EMPLOYMENT HISTORY

16. Please provide your employment details

What is your occupation?

What is the nature of your employment? (circle)

FULL TIME	PART TIME	CASUAL
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Employer's name (accountant if self employed or institution if student)

Employer's address (accountant if self employed or institution if student)

Email address

Contact name

Phone no.

Contact name	Phone no.
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Length of employment

Net Weekly Income

Years	Months	\$
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17. Please provide your previous employment details

Occupation?

Employer's name

Email address

Length of employment

Net Income

Years	Months	\$
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H. CONTACTS/REFERENCES

18. Please provide a contact in case of emergency

Surname

Given name/s

Surname	Given name/s
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Relationship to you

Phone no.

Relationship to you	Phone no.
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19. Please provide 2 personal references (not related to you)

1. Surname

Given name/s

Surname	Given name/s
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Relationship to you

Phone no.

Relationship to you	Phone no.
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I. OTHER INFORMATION

20. Car Registration

Colour

Make/Model

21. Please provide details of any pets

Breed/type /Age / Colour

Inside/Outside

1.	
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2.	
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J. PAYMENT DETAILS

Property Rental

\$	per week OR	\$	per month
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Rental Bond (4 weeks rent):

\$

First payment of rent in advance (2 weeks rent)

\$

Sub Total

\$

Amount payable within 24hrs of Approval

\$

K. 100 Points of ID Required

Applications which do not meet the required 100 ID points, are unable to be accepted.

You must have:

1. A current drivers Licence or other photo ID
2. Current proof of income
3. Current rent ledger (if renting)
4. Pet photos & Registration if applicable

Drivers Licence	40 Points
Passport	40 Points
Birth Certificate/Extract	30 Points
Other PhotoID	30 Points
Current proof of income	20 Points
Previous Landlord Reference	20 Points
Pension Card	20 Points
Rates Notice (Proof of Ownership)	20 Points
Rent Ledger from other Agent	20 Points
Motor Vehicle Registration Certificate	10 Points
Bank Statement / Bank Card	10 Points
Phone / Electricity/ Gas Account	10 Points
Medicare / Health Care Card	10 Points

Signature of Landlords Agent

Date

Signature of Landlords Agent	Date
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